



Finchale PTA

23rd May 2025

3:30 – 4:30pm

Year 3 Classroom

Attendees

Lorraine Board (Chair); Miss Ward (Head Teacher); Claire Moore (Secretary - minutes); Louise Goodyear

Apologies

Mrs Nower (Teacher Chair); Kev Willis (Treasurer); Ron Trickett (Vice Chair); Nadine Inglis; (Secretary); Emma Simson (Treasurer); Geanina Llinoui; Lisa Clark; Andrea Muter; Sarah Prescott

1. Welcome and Introductions

- Agenda circulated prior to meeting.

2. Current position / information

- £392+ better position financially than first thought.
- Thank you from Miss Ward for the £100 from the Art Raffle, which is for art activities in School.
- School plan to create a SEN space in School with matting, equipment and soft sensory area. Miss Ward asked about a £100 contribution, it was agreed this would be a good idea.
- Potential further Raffle as a good fundraising opportunity. Miss Ward would like to have the money ready for the Yr 6 Arts Award.
- 100 square Raffle, local shops vouchers, arts and craft hamper, need over £400 so this would pull in half.
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3. Summer Fair:

- Miss Ward suggested a Hamper Raffle at the summer fair, Lorraine would also like to do one. Can do 2 – general hamper at fair depending on donations and then money towards Art Award. Then Arts and Craft at end of term for over Summer.
- License is up to date, need to keep to regulations.
- Awaiting response for rides, usual delayed response. Always send insurance in time and turns up.
- If it is 'Good' weather – put Choir in plan. Miss Ward is considering a musical section. Feel Christmas maybe better option for the Choir. Miss Ward will check with Mrs Nower.
- If 'Bad' weather – Will use Hall and KS1 corridor. With Sweets stall in corridor, library for quiet space. Tombola and one activity in KS1 area
- 3:30pm – 5pm fair, need early access to set up.
- School Council Yr6 – Miss Ward asked about pupils (Yr4) selling items and donating to charity. Is there any rules for this? Lorraine to check. Miss Ward will speak to Mrs Sleeman about a stall.
- Only need Tombola donations. Enough books and toys under stage and in PE cupboard.
- Had food van at last summer Fair, which was a Parents business. All proceeds were kindly donated to PTA. Parent said she was happy to do again but unclear on what was agreed / said. Lorraine will follow up. If not consider other options available.
- Hook a Duck and looking at Fruit Machine.
- Mrs Nower volunteered for Fruit Machine.
- How many staff available to support?
- There are PTA volunteers to help.
- Reading Room outside – number of balls, Emma to provide balls.
- Look to use KS2 yard as much as possible.
- Miss Ward asked about staggering times, 3:35 – 4pm start. Plan to cover up tables.
- Lorraine to look at prizes

4. Sports Day:

- Need to advertise the drinks and ice pops.
- Lorraine to look at items and price look.
- Think about the gazebo, would need to think about H&S, or look at a cooler area to set up (e.g. under trees)
- PTA will do the ice pops, with teacher support
- Miss Ward suggested Frozen Fridays to raise money for the SEND funds.

5. Prom:

- Confirmed Nikki Noo Noo still booked.
- Could we ask for a playlist from YR6. Miss Ward will action this.
- Food options – Approx £300 for buffet, worked at a loss last year. Ticket price currently £4, do we consider increasing prices?
- Lorraine suggested asking Yr 6 what they would like to eat on the night, give some options.
- Usually cater for 100 people
- Open to KS2 only, with a 8pm finish on a Thursday night.
- Ask Nikki for props.
- Need to consider photo consent as camera is instant photos to take away.

6. AOB

- A ParentKind benefit has just been announced, for a number of people that are involved in PTA. Lorraine will share some information.
- Miss Ward gave a Thank You for the school bags and the information provided for Welcome guides.
- Miss Ward asked about discussing future plans for PTA funds going forward at the next meeting.
- Miss Ward advised they are reviewing their approach to enrichment activities .

7. Date and time of next meeting

AGM Wed 16th July, 4pm - Virtual